

UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST
BOARD OF DIRECTORS
THURSDAY 25 APRIL 2019

Title:	USE OF TRUST SEAL
Responsible Director:	David Burbridge, Director of Corporate Affairs
Contact:	Berit Reglar, Deputy Foundation Secretary, Ext 14324

Purpose:	To ask the Board of Directors to authorise certain officers to authorise use of the Trust Seal and to report to the Board of Directors the use of the seal for the period 1 April 2018 to 31 March 2019.
Confidentiality Level & Reason:	None
Medium Term Plan Ref:	
Key Issues Summary:	<p>The Board of Directors are asked to approve the officers to whom authority to use the seal is delegated.</p> <p>The Board of Directors is asked to receive the register detailing the use of the Trust Seal.</p>
Recommendations:	<p>The Board is asked to</p> <ul style="list-style-type: none"> i) Authorise those officers, details of whom are listed in Appendix A, jointly and severally to authorise use of the Trust Seal; and ii) Note the register of sealing and record its receipt in the minutes of this meeting.

Approved by: David Burbridge	Date: 10 April 2019
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UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST

BOARD OF DIRECTORS

THURSDAY 25 APRIL 2019

USE OF TRUST SEAL

PRESENTED BY DIRECTOR OF CORPORATE AFFAIRS

1. Introduction

- 1.1 In accordance with the Trust's Standing Orders, effective from 1 April 2019 to 1 April 2021 (Section 15.3.2 - 'Every 12 months, the Board will approve or renew a resolution authorising the Chair, named Directors and the Foundation Secretary to sign on behalf of the Trust documents that require the use of the Seal'), the Board of Directors is asked to authorise those officers whose details are set out in Appendix A to this report to authorise use of the Trust seal for the execution of documents on behalf of the Trust.
- 1.2 In accordance with the Trust's Standing Orders, effective from 1 April 2019 to 1 April 2021 (Section 15.4 'Register of Sealing), Appendix B details the use of the seal between 1 April 2018 - 31 March 2019.

2. Recommendation

The Board is asked to

- iii) Authorise those officers, details of whom are listed in Appendix A, jointly and severally to authorise use of the Trust Seal; and
- iv) Note the register of sealing and record its receipt in the minutes of this meeting.

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BOARD OF DIRECTORS

THURSDAY 25 APRIL 2019

In accordance with paragraph Section 15.3.2 'Every 12 months, the Board will approve or renew a resolution authorising the Chair, named Directors and the Foundation Secretary to sign on behalf of the Trust documents that require the use of the Seal'), the Board of Directors is asked to authorise those officers whose details are set out in Appendix A to this report to authorise use of the Trust seal for the execution of documents on behalf of the Trust.

Chair	Jacqui Smith
Chief Executive	Dave Rosser
Medical Director	Simon Ball
Chief Financial Officer	Mike Sexton
Chief Operating Officer	Jonathan Brotherton
Chief Nurse	Lisa Stalley-Green
Director of Strategic Operations	Kevin Bolger
Director of Strategy, Planning & Performance	Lawrence Tallon
Director of Corporate Affairs	David Burbridge
Chief Innovation Officer	Tim Jones
Chief Transformation Officer	Cherry West
Director of Communications	Fiona Alexander
Director of Finance	Julian Miller
Director of Partnerships	Andrew McKirgan
Director of Quality Development	Mark Garrick

UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST

USE OF TRUST SEAL – 1 APRIL 2018 TO 31 MARCH 2019

Seal Number	Application of Seal	Date Sealed
06/18	Deed of Variation of Lease between UHB & Autism West Mids, Regent Court, 17 George Road	04/04/18
07/18	Lease between UHB and Healthcare @ Home	12/04/18
08/18	Section 106 Agreement re Land @ QE between Birmingham City Council, UHB and Prime (UK) Developments Ltd	20/04/18
09/18	Grant Agreement between British Heart Foundation and University Hospitals Birmingham NHS FT	18/06/18
10/18	Lease of Premises @ QEHB between UHB and Pharmacy@QEHB Ltd	27/06/18
11/18	Licence to carry out alterations between BHE Heartlands Ltd, Pharmacy@QEHB Ltd and UHB	27/06/18
12/18	Licence to underlet between UHB, BHE Heartlands Ltd and Pharmacy@QEHB Ltd	27/06/18
13/18	JCT Building Contract between UHB NHS FT, Walsh Construction Ltd -Yardley Green Car Park	09/07/18
14/18	Car Park Premises at Sutton Coldfield - Renewal Lease	06/08/18
15/18	Underlease – Room 13, 2 nd Floor, ITM between UHB NHS FT, University of Birmingham, and Adaptech	03/08/18
16/18	Underlease – 3 rd Floor Labs, ITM between UHB & UOB	06/08/18
17/18	Agreement between Birmingham City Council & UHB. Section 278 Agreement. Creation of car park, Yardley Green Road for Birmingham Heartlands Hospital	15/08/18
18/18	Deed of variation of a lease for Birmingham Women's Hospital – Metchley Park between UHB & Birmingham Women's & Children's Hospital	26/09/18
19/18	Lease - UHB NHS FT and WH Smith Hospitals Ltd.	26/09/18
20/18	Deed of Grant - Western Power Distribution (W Mids) PLC	26/09/18
21/18	UHB & BWCH & Royal Voluntary Service. Licence to Underlet shop & café, ground floor @ BWH	08/11/18
22/18	UHB and Pharmacy@QEHB Ltd. Underlease; 32-34 Melchett Rd, Kings Norton Business Centre	08/11/18
23/18	Heref Merlin Kings Norton & UHB & Pharmacy@QEHB Ltd. Licence to underlet 32-34 Melchett Rd, Kings Norton Business Centre	08/11/18

Seal Number	Application of Seal	Date Sealed
24/18	Demolition of Bordesley House & Oncology Building, Heartlands	08/11/18
25/18	UHB & David Thorneywork premises @ QEHB	27/11/18
26/18	Lease of Ground floor & 1 st floor, 66 Birmingham Heartlands Hospital, Bordesley Green between UHB & G4S Secure	05/12/18
27/18	Licence to alter 32-34 Melchett Rd, Kings Norton Business Centre between Heref Merlin Kings Norton Ltd & UHB	05/12/18
28/18	Licence to carry out work at Regent Court between Calthorpe Estates DS 1&2 Ltd, UHB and Rexel UK Ltd	11/12/18
29/18	Deed of Variation of agreement to proceed between UHB and HCA & Prime PLC	21/12/18
01/19	UHB & Birmingham & Solihull Mental Health NHS FT and Consort Health - Supplemental Agreement	11/01/19
02/19	UHB and Busy Bees Nurseries Ltd -Licence to carry out small works at QEHB	05/02/19
03/19	UHB & Ian Newey - Supplemental Lease, Room 5, Ground Floor, Stratford House, Birmingham Heartlands Hospital	05/02/19
04/19	Supplemental Deed between Birmingham City Council, Trust & Kleinwort Benson - Re: SHF	07/02/19
05/19	Lease between Northfield Community Partnership and UHB Re: 693 – 695	20/02/19
06/19	Investor Lease between UHB & Kleinwort Benson - Re: SHF	20/02/19
07/19	Agreement for Leases between Prime Infrastructure, Prime (GB) Holdings, HCA, UHB & Kleinwort Benson. Re: SHF Development	20/02/19
08/19	Architect Duty of Care Deed x3 between Hok International, Vinci Construction & UHB. Re: SHF warranty	20/02/19
09/19	C & S Engineer Duty of Care Deed x3 between WSP UK, Vinci Construction & UHB. Re: SHF warranty	20/02/19
10/19	Employers Agent Duty of Care warranty x3 between AA Project and UHB. Re: SHF warranty	20/02/19
11/19	Contractor Duty of Care Deed x3 between Prime Infrastructure, Vinci Construction, UHB & Prime (GB) Holdings	20/02/19
12/19	Enabling Works Agreement x3 between UHB, Prime Infrastructure Management Services Ltd & HCA International Ltd	27/02/19
13/19	Supplemental Agreement re variation to PA x3 between UHB, Birmingham & Solihull MH NHS Trust & Consort Healthcare (B'ham) Ltd	27/02/19
14/19	Supplemental Agreement re Project Agreement x3 between UHB, BSMH NHS FT & Consort (Healthcare) Birmingham	04/03/19

