

**BOARD OF DIRECTORS - IN CONFIDENCE**

Board of Directors' Meeting  
1.00 p.m. Thursday 27 January 2011  
Board Room, Trust HQ, QEMC

**AGENDA**

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|-----|---|-----------|----------------|--------|
| 1.  | <b>Apologies for absence</b>  |           |                |        |
| 2.  | <b>Minutes of Board of Directors meeting<br/>3 December 2010</b><br>To approve  | Enclosure | <b>5 mins</b>  | DBu    |
| 3.  | <b>Matters arising from the Minutes</b>   | Verbal    | <b>5 mins</b>  | DBu    |
| 4.  | <b>Actions List</b>   | Enclosure | <b>5 mins</b>  | DBu    |
| 5.  | <b>Chairman's Report &amp; Emerging Issues Review</b><br>To receive   | Verbal    | <b>5 mins</b>  | AB     |
| 6.  | <b>BNHP Update</b><br>To receive  | Enclosure | <b>10 mins</b> | MJ     |
| 7.  | <b>Financial Planning – Capital Programme<br/>update (including Financial Planning for next<br/>FY)</b><br>To receive | Enclosure | <b>10 mins</b> | MJ/MSx |
| 8.  | <b>Key Performance Indicators Monthly Report</b><br>To receive  | Enclosure | <b>10 mins</b> | TJ     |
| 9.  | <b>Annual Plan Quarter 3 2010/11 Update Report</b><br>To receive  | Enclosure | <b>10 mins</b> | TJ     |
| 10. | <b>Clinical Quality Monitoring – Monthly Report</b><br>To receive   | Enclosure | <b>10 mins</b> | DR     |
| 11. | <b>Infection Control Report for November 2010</b><br>To receive   | Enclosure | <b>10 mins</b> | KF     |
| 12. | <b>Finance and Activity Report for the Period<br/>ending 31 December 2010</b><br>To receive                           | Enclosure | <b>10 mins</b> | MSx    |

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|--|-----------|----------------|--------|
| <b>13. Review and Actions to address Delays in Results Reporting</b><br>To receive                   | Enclosure | <b>10 mins</b> | KB/KF  |
| <b>14. National Cancer Patient Experience Survey 2010</b><br>To receive                              | Enclosure | <b>10 mins</b> | KF     |
| <b>15. External Standards – Achievement of Targets – Quarterly Board Certification</b><br>To receive | Enclosure | <b>10 mins</b> | TJ/DBu |
| <b>16. Review of Arrangements for the Provision of Outpatient Pharmacy Services</b><br>To receive    | Enclosure | <b>10 mins</b> | KB     |
| <b>17. Report from Investment Committee</b><br>To receive  | Verbal    | <b>10 mins</b> | DBu    |

### ***Consent section***

*The following items are to be taken without discussion unless any board member requests, at the beginning of the meeting, that any be removed from the consent section for further discussion.*

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|--|-----------|--|-----|
| <b>18. Use of Trust Seal</b>   | Enclosure |  | DBu |
| <b>19. Sealing of signing of a Lease to Morris Centre Social Club for premises at QEH</b>            | Enclosure |  | DBu |
| <b>20. Appointment of a Replacement Respiratory and Acute Medicine Consultant</b>                    | Enclosure |  | KB  |
| <b>21. Procurement and Development of an Automated Blood Science Laboratory</b>                      | Enclosure |  | KB  |
| <b>22. Nomination of Responsible Director</b>  | Enclosure |  | DBu |
| <b>23. Medical Devices Policy</b>  | Enclosure |  | DBu |
| <b>24. Date of next meeting:<br/>Thursday 24 February 2011 1.00pm<br/>Board Room, Trust HQ, QEMC</b> |           |  |     |