

Board of Directors' Meeting  
 1.00 p.m. Thursday 6 December 2012  
 Board Room, Trust HQ, QEMC

## AGENDA

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|---|-----------|----------------|-----|
| <b>1. Apologies for absence</b>   |           |                |     |
| <b>2. Declarations of Interest</b>  |           |                |     |
| <b>3. Minutes of Board of Directors meeting<br/>25 October 2012</b><br>To approve                                       | Enclosure | <b>5 mins</b>  | DBu |
| <b>4. Matters arising from the Minutes</b>  | Verbal    | <b>5 mins</b>  | DBu |
| <b>5. Actions List</b>  | Enclosure | <b>5 mins</b>  | DBu |
| <b>6. Chairman's Report &amp; Emerging Issues Review<br/>– to include arrangements for Board Meetings</b><br>To receive | Verbal    | <b>5 mins</b>  | AB  |
| <b>7. Collaboration with CSE</b><br>To approve  | Enclosure | <b>10 mins</b> | DR  |
| <b>8. Business Case for the Institute of Translational<br/>Medicine</b><br>To approve                                   | Enclosure | <b>10 mins</b> | TJ  |
| <b>9. Pensions Automatic Enrolment</b><br>To approve  | Enclosed  | <b>10 mins</b> | TJ  |
| <b>10. Clinical Quality Monitoring – Monthly Report<br/>for November 2012</b><br>To receive                             | Enclosure | <b>10 mins</b> | DR  |
| <b>11. Key Performance Indicators Report</b><br>To receive  | Enclosure | <b>10 mins</b> | TJ  |
| <b>12. Infection Control Report for October and<br/>November 2012 and Action Plan Update</b><br>To receive              | Enclosure | <b>10 mins</b> | KF  |
| <b>13. Finance &amp; Activity Performance Report for the<br/>period ending 31 October 2012</b><br>To receive            | Enclosure | <b>10 mins</b> | MSx |

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|---|-----------|----------------|----|
| <b>14. Safeguarding Adults and Children – Annual Report 2011/12</b><br>To receive | Enclosure | <b>10 mins</b> | KF |
| <b>15. Emergency Preparedness – Update Report</b><br>To receive                   | Enclosure | <b>10 mins</b> | KF |
| <b>16. Patient Care Quality Report</b><br>To receive                              | Enclosure | <b>10 mins</b> | KF |

***Consent section***

*The following items are to be taken without discussion unless any board member requests, at the beginning of the meeting, that any be removed from the consent section for further discussion.*

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|---|-----------|--|------|
| <b>17. Application of Trust Seal –<br/>The Sealing of a Performance Bond in respect<br/>of the Haemophilia Refurbishment works at<br/>the Trust</b>   | Enclosure |  | DBu  |
| <b>18. Signing of Contracts for RIS, PACS and LTA</b>   | Enclosure |  | DBu  |
| <b>19. Request for the following Appointments:</b> <ul style="list-style-type: none"> <li>• Renal Medicine Consultant</li> <li>• Expansion of Cardiac Surgery</li> <li>• Ophthalmology Development Strategy</li> <li>• Skin Lymphoma</li> </ul> | Enclosure |  | AMcK |
| <b>20. Date of next meeting:<br/>Thursday 24 January 2013 1.00pm<br/>Board Room, Trust HQ, QEMC</b>   |           |  |      |