

**BOARD OF DIRECTORS - IN CONFIDENCE**

University Hospitals Birmingham



NHS Foundation Trust

Board of Directors' Meeting  
1.00 p.m. Thursday 26 May 2011  
Board Room, Trust HQ, QEMC

## **AGENDA**

- |  |           |                |                         |  |
|--|-----------|----------------|-------------------------|--|
| <b>1. Apologies for absence</b>  |           |                |                         |  |
| <b>2. Minutes of Board of Directors meeting<br/>28 April 2011</b><br>To approve            | Enclosure | <b>5 mins</b>  | DBu                     |  |
| <b>3. Matters arising from the Minutes</b>   | Verbal    | <b>5 mins</b>  | DBu                     |  |
| <b>4. Actions List</b>   | Enclosure | <b>5 mins</b>  | DBu                     |  |
| <b>5. Chairman's Report &amp; Emerging Issues Review</b><br>To receive                     | Verbal    | <b>5 mins</b>  | AB                      |  |
| <b>6. BNHP Update</b><br>To receive  | Enclosure | <b>10 mins</b> | MJ                      |  |
| <b>7. Clinical Quality Monitoring – Monthly Report</b><br>To receive                       | Enclosure | <b>10 mins</b> | DR                      |  |
| <b>8. Key Performance Indicators Report</b><br>To receive                                  | Enclosure | <b>10 mins</b> | TJ                      |  |
| <b>9. Infection Control Report for April 2011 and<br/>Action Plan Update</b><br>To receive | Enclosure | <b>10 mins</b> | KF                      |  |
| <b>10. Infection Prevention and Control Annual<br/>Report 2010/2011</b><br>To receive      | Enclosure | <b>10 mins</b> | KF/<br>Pauline<br>Jumaa |  |
| <b>11. Update on actions to address delays in results<br/>reporting</b><br>To receive      | Enclosure | <b>10 mins</b> | KF                      |  |
| <b>12. Monitor Annual Plan</b><br>To receive   | Enclosure | <b>10 mins</b> | TJ/MSx                  |  |

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|---|-----------------|----------------|-----|
| <b>13. Board Assurance Framework</b><br>To receive  | Enclosure       | <b>10 mins</b> | DBu |
| <b>14. <u>Annual Accounts:</u><br/>Final Quality Report/Account for 2010/11</b><br>To receive | Enclosure       | <b>10 mins</b> | DR  |
| <b>15. Annual Accounts including AGS</b><br>To receive  | To be<br>tabled | <b>10 mins</b> | MSx |
| <b>16. Draft Annual Report</b><br>To receive  | Enclosure       | <b>10 mins</b> | FA  |
| <b>17. Health Sciences &amp; Technology University<br/>Technical College</b>                  | Enclosure       | <b>10 mins</b> | TJ  |

### ***Consent section***

*The following items are to be taken without discussion unless any board member requests, at the beginning of the meeting, that any be removed from the consent section for further discussion.*

- |   |           |  |     |
|---|-----------|--|-----|
| <b>18. Minutes of Audit Meetings on 17 March 2011</b>   | Enclosure |  | DBu |
| <b>19. CLRN Resource Allocation Proposal</b>  | Enclosure |  | TJ  |
| <b>20. Expansion of the Breast Reconstruction<br/>Service</b>   | Enclosure |  | KB  |
| <b>21. Memorandum of Understanding (MoU) between<br/>the Trust, University of Oxford and Gujarat<br/>University Cancer Centre &amp; Research Institute<br/>re Development of Research Programme</b> | Enclosure |  | TJ  |
| <b>22. Date of next meeting:<br/>Thursday 23 June 2011 1.00pm<br/>Board Room, Trust HQ, QEMC</b>  |           |  |     |