



Board of Directors' Meeting
1.00 p.m. Thursday 28 October 2010
Board Room, Trust HQ, QEMC

AGENDA

1. **Apologies for absence**

2. **Minutes of Board of Directors meeting**
07 September 2010
To approve
Enclosure **5 mins** DBu

3. **Matters arising from the Minutes**
Verbal **5 mins** DBu

4. **Actions List**
Enclosure **5 mins** DBu

5. **Chairman's Report & Emerging Issues Review**
To receive
Verbal **5 mins** AB

6. **QEHB Charity six monthly update**
To receive
Enclosure **10 mins** MH

7. **BNHP Update**
To receive
Enclosure **10 mins** MJ

8. **Capital Programme Report**
To receive
Enclosure **10 mins** MJ

9. **Refresh of the Trust 5 Year Strategy and**
Update of the Annual Plan 2010/11
To receive
Enclosure **10 mins** TJ

10. **Refreshed Downside Plan**
Enclosure **10 mins** MSx

11. **External Standards – Achievement of Targets –**
Quarterly Board Certification
To receive
Enclosure **10 mins** TJ

12. **Key Performance Indicators Report**
To receive
Enclosure **10 mins** TJ

13. **Clinical Quality Monitoring – Monthly Report**
To receive
Enclosure **10 mins** DR

14. **Infection Control Report up to September 2010**
including update of the Trust Wide Action Plan
Enclosure **10 mins** KF

BOARD OF DIRECTORS – IN CONFIDENCE

To receive

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|---|-----------|----------------|-------------|
| 15. Finance and Activity Report for the Period ending 30 September 2010
To receive | Enclosure | 10 mins | MSx |
| 16. Transparency of Public Sector Expenditure – Reporting Spend over £25,000
To receive | Enclosure | 10 mins | MSx |
| 17. Safeguarding Adults and Children – Annual Report
To receive | Enclosure | 10 mins | KF |
| 18. Emergency Preparedness – Update Report
To receive | Enclosure | 10 mins | KF |
| 19. Agreement of Winter Plan
To approve | Enclosure | 10 mins | KB |
| 20. Annual Audit Committee Report
To receive | Enclosure | 10 mins | SD
(DBu) |
| 21. Report from Investment Committee
To receive | Verbal | 10 mins | DBu |

Consent section

The following items are to be taken without discussion unless any board member requests, at the beginning of the meeting, that any be removed from the consent section for further discussion.

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| 22. Minutes of Audit Committee – 3 June 2010 | Enclosure | | SD |
| 23. Appointment of a Consultant Chemical Pathologist | Enclosure | | KB |
| 24. Appointment of Consultant Oncologists | Enclosure | | KB |
| 25. Appointment of Substantive Breast Surgeon | Enclosure | | KB |
| 26. Sealing of a Lease Agreement for Units 2, 4, 6 & 8, Birmingham Research Park | Enclosure | | KB |
| 27. Date of next meeting:
Friday 3 December 2010 12.30pm
(Lunch at 12.00 noon)
Board Room, Trust HQ, QEMC | | | |