

**UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST  
COUNCIL OF GOVERNORS  
THURSDAY 20 FEBRUARY 2020**

<b>Title:</b>	<b>ANNUAL CYCLE OF BUSINESS</b>
<b>Responsible Director:</b>	<b>David Burbridge, Director of Corporate Affairs</b>
<b>Contact:</b>	<b>Sarah Snowden, Governor Liaison, Ext Number 14323</b>

<b>Purpose:</b>	To set out the Council of Governors' Annual Cycle of Business for the financial year 2020/21
<b>Confidentiality Level &amp; Reason:</b>	None
<b>Board Assurance Framework Ref: / Strategy Implementation Plan Ref:</b>	
<b>Key Issues Summary:</b>	<p>The attached document sets out those matters proposed to be considered by the Council of Governors during the financial year 20/21. It is intended to capture those items which the Council of Governors can expect to receive over the course of the financial year to enable it to fulfil its purpose.</p> <p>In year amendments to the cycle may be necessary as the Trust reviews and develops its framework of assurance. The Director of Corporate Affairs shall propose such amendments to the Chair for her approval.</p>
<b>Recommendations:</b>	<p>The COUNCIL OF GOVERNORS is asked to:</p> <ul style="list-style-type: none"> <li>• Approve the attached Annual Cycle of Business;</li> <li>• Agree that the chair may approve amendments to the Annual Cycle during the course of the year.</li> </ul>

<b>Signed:</b> David Burbridge	<b>Date:</b> 31 JANUARY 2020
--------------------------------	------------------------------

