

**UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST  
COUNCIL OF GOVERNORS  
THURSDAY 25 FEBRUARY 2021**

<b>Title:</b>	<b>ANNUAL CYCLE OF BUSINESS</b>
<b>Responsible Director:</b>	<b>David Burbridge, Chief Legal Officer</b>
<b>Contact:</b>	<b>David Burbridge, Chief Legal Officer Ext Number 2881</b>

<b>Purpose:</b>	To set out the Council of Governors' Annual Cycle of Business for the financial year 2021/22
<b>Confidentiality Level &amp; Reason:</b>	None
<b>Board Assurance Framework Ref: / Strategy Implementation Plan Ref:</b>	
<b>Key Issues Summary:</b>	<p>The attached document sets out those matters proposed to be considered by the Council of Governors during the financial year 21/22. It is intended to capture those items which the Council of Governors can expect to receive over the course of the financial year to enable it to fulfil its purpose.</p> <p>In year amendments to the cycle may be necessary as the Trust reviews and develops its framework of assurance. The Chief Legal Officer shall propose such amendments to the Chair for her approval.</p>
<b>Recommendations:</b>	<p>The COUNCIL OF GOVERNORS is asked to:</p> <ul style="list-style-type: none"> <li>• Approve the attached Annual Cycle of Business;</li> <li>• Agree that the chair may approve amendments to the Annual Cycle during the course of the year.</li> </ul>

<b>Signed:</b> David Burbridge	<b>Date:</b> 03 FEBRUARY 2021
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