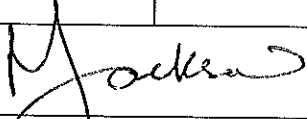


UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST  
 BOARD OF GOVERNORS  
 MONDAY 21 SEPTEMBER 2009

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| <b>Title:</b>                | <b>BNHP MONTHLY PROGRAMME STATUS REPORT</b>             |
| <b>Responsible Director:</b> | Morag Jackson, New Hospitals Project Director           |
| <b>Contact:</b>              | Morag Jackson, New Hospitals Project Director, Ext 2946 |

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|--|---|--------------------------------|
| <b>Purpose:</b>                            | To present an update to the Board of Governors.   |                                |
| <b>Confidentiality Level &amp; Reason:</b> |   |                                |
| <b>Medium Term Plan Ref:</b>               |   |                                |
| <b>Key Issues Summary:</b>                 | The key issue in this report is:<br><br>The Update on the New Hospitals Project.  |                                |
| <b>Recommendations:</b>                    | The Board of Governors is requested to:-<br><br><b>Accept</b> the progress reported in the New Hospitals Project Director's report. |                                |
| <b>Signed:</b>                             |    | <b>Date:</b> 11 September 2009 |

# UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST

BOARD OF GOVERNORS  
MONDAY 21 SEPTEMBER 2009

## BNHP MONTHLY PROGRAMME STATUS REPORT

### PRESENTED BY THE NEW HOSPITALS PROJECT DIRECTOR

#### 1. Summary of Progress

Generally good progress continues to be made in all aspects of the New Hospitals Project.

#### 2. Technical Services and Construction

##### 2.1 Progress on Ongoing Issues

##### 2.1.1 White Space Variation

The White Space variation works continue to make good progress on site. Payments authorised to date are all in line with the capped monthly figures up to the June payment. After this date the funding is provided from the main contract sum.

##### 2.1.2 Other Major Variations

Good progress continues to be made in line with programme.

##### 2.1.3. Infrastructure Works and Demolitions

Work can now commence for the final demolitions on Boiler House Drive following a re-tendering exercise. This is in readiness for the site to be handed over to Birmingham City Council in September 2009 for the construction of the third phase of the Hospital Link Road (HLR 3) subject to finalising the Roads Variation with Consort.

##### 2.1.4 Selly Oak Site Master Planning Update

The SPG (Supplementary Planning Guidance) identifying the site as a residential-led development has yet to be formally signed off by Birmingham City Council.

### 2.1.5 Selly Oak Decommissioning

A programme of required tasks to enable the main hospital block and the doctors' residence to be vacated at the end of Phase 1 relocation (June 2010) has now been identified.

Work has begun to identify the types and extent of records, equipment and waste materials currently stored in the hospital basement areas and to consider methods of disposal and/or relocation options.

A Decommissioning Checklist, for use by outgoing departmental managers is currently being drafted.

### 2.1.6 Construction Enabling/Capital Projects

Re-provision of RRPPS and the Disaster Recovery Unit

The construction works at Melchett Road were completed on time and handed over to the Trust on 26 June 2009. The majority of the existing RRPPS Staff relocated to their new building on Monday 29 June 2009.

Trust enabling works are presently being undertaken to the existing RRPPS building in preparation for the site to be ready for the BNHJV to commence demolition on 1 August 2009

## 2.2 Technical Commissioning and Interim and Full Service Mobilisation

### 2.2.1 Technical Commissioning and Testing

The Technical commissioning programme is well underway ready for the Phase 1 areas. The overall completion for Sectors 1 and 2 is now at 95%. This demonstrates that the JV is well ahead of the contractual programme and these areas have now been handed over to Consort.

One emergency and one ultra clean theatre have been fully commissioned. This included the Trust's Hotel Services and Infection Control teams completing clinical cleans and environmental tests a full year ahead of the operational commissioning date. The environmental tests have confirmed that the theatres meet the specification and the requirements of HTM 2025.

### 2.2.2 TUPE Transfer

The monthly TUPE meetings are progressing to programme. Monthly local consultation meetings also continue with the staff. The Trust has been in discussion with Consort and BBW with a view to deferring the transfer date to 18 January 2010. This has now been agreed in principle subject to confirming the detail in a

Schedule 22 Service Variation. The Estates team have been informed of this change. It can also be reported that BBW have now received the necessary certification from GAD in relation to the pension scheme.

#### 2.2.3 Validation Process

The latest update shows that 50% of rooms have been validated, which is consistent progress from previous months and in line with the programme. The team is now progressing back checks on rooms inspected previously which required remedial works.

#### 2.3 Significant Issue – Progress on Temporary Link Road

The project team continue discussions with BNHJV and Birmingham City Council planning team regarding the detailed solution for site access when the first phase is commissioned from April 2010. The final scope for this proposal has now been agreed with Consort Healthcare that this can be resolved under cover of a Schedule 22 Variation, but the Trust still awaits the final submission of the costed variation for approval.

#### 2.4 Risks

There are no new risks to report.

#### 2.5 Claims

No new claims have been received.

### 3. **Operational Commissioning**

#### 3.1 Progress on Ongoing Issues

##### Commissioning Work streams

These are progressing to programme and the first draft of the detailed commissioning and move plans have now been received for the majority of the wards and departments that will relocate in Move 1 next June. The draft plans will be used to create a bespoke programme for each ward and department against which progress will be monitored each month.

##### Development of physical transfer plan

David Gray, the Harrow Green Move Manager, has now commenced working with the Commissioning Master Plan Team to develop the physical transfer plan for Move 1. His first task will be to undertake a detailed survey of those wards and departments moving next June to validate the amounts of transferring furniture and equipment and to identify access and egress routes. This work will also be informed by

the plan for the physical transfer of patients that is being developed via the monthly meetings with the Ambulance Service, chaired by the Chief Operating Officer. David Gray will provide monthly progress reports to the New Hospital Commissioning and Move Group.

### New Hospital Commissioning and Move Group

Membership of the group is being strengthened with the addition of the Divisional Directors of Operations and the Divisional Directors. The agenda for the next meeting will include the following presentations:

- By the Chief Operating Officer and the DDOps identifying which services it is proposed to transfer in Phase 1 and what will be in place to support those transferring, e.g. theatres, imaging, therapies, hotel services etc.
- By the Head of Operational Commissioning on the Commissioning and Move Programme.
- By the Trust's Learning and Development Manager on the progress to date in developing the new hospital training, induction and familiarisation programme. This will encompass training provided by the Trust and by Project Co.
- By the Trust's Director of IT Services on the provision of IT within the new building and the activities that will be undertaken prior to and during the operational commissioning period to support the transfer of services.

### 3.2 Risks

There are no significant new risks to report this month.

## 4. **Equipping**

### 4.1 Progress on Ongoing Issues

The procurement strategy and programme for Move 1 continues to be developed by the Trust's Head of Procurement.

### 4.2 Risks

There are no significant new risks to report this month.

## 5. Finance

### 5.1 Variations

Since the last Board of Directors one variation has been completed:

#### 107 - ICT service provision to RRPPS and Disaster Recover Unit

This enables the new offsite RRPPS building and DRU to be linked to the Trust's ICT network and services. It includes installation of data ports, switches and leads as required to make the building functional. The financial cost of this is:

- One-off Cost £76,574 funded from the approved capital programme for this project.
- Recurring cost £10,416 per year during the interim phase of the project.

Since the last Board of Directors the following variations have been issued:

#### 115 - Electron Microscope

To ensure the services installed in the room meet the exact requirements of the replacement model to be purchased by the Trust.

#### 116 - Restaurant

To ensure the services installed in the serving area, wash up area and kitchen meet the exact requirements of the makes and models of equipment to be purchase by the Trust.

#### 117 - MME installation attendance requirements

Request for the cost of providing protection to the building and attending the installation of the Major Medical Equipment, e.g. CT scanners, MRI Scanners, imaging rooms etc.

#### 118- Resus Room

A request for a small amount of additional work to ensure the room complies with MEIGaN (Medical Electrical Installation Guidance).

#### 119 - Gamma Camera Room

Request to install additional cable trunking to make the room more functional.

### 120 - Car Park D Hospital Drive Markings

Request to change the road markings to improve segregation of traffic on hospital drive.

### 121 - Interim Services Handover

Request to delay the current contractual date (18 August 2009) to 18 January 2010 for the TUPE of estates staff and the start of interim services provided by Consort Healthcare and their subcontractors. Completion of the variation and changing the dates in the project agreement will formalise a proposal agreed between the Trust and Consort in recent meetings and correspondence.

The final variation costs for the above are not yet been known. More details will be provided to a future Board of Directors. In addition there are a number of projects (20-25) under consideration as past contract works.

## 5.2 Payment to Birmingham City Council for Road Infrastructure

The Trust has been informally advised that Birmingham City Council have let the tender for the completion of the third and final section of HLR3.

This will trigger a payment of circa £1.1 million (exact amount depends upon when the invoice is received due to inflation). This is the final payment of an overall contribution of £10.03 million (plus inflation) made by the Trust over the last 10 years towards the roads and transport infrastructure around the QE site and Selly Oak.

This was originally agreed by the Trust in 2000, the final Section 106 document being approved in 2004 and then updated as part of the legal documentation completed at financial close in 2006.

## 6. **Communications**

### 6.1 External Bodies

New Hospital meetings with external bodies have continued and have included presentations to GP practices, a public meeting at Selly Oak Library and a visiting delegation from South Korea. There have also been requests for further information on the project from similar programmes in Glasgow, Stockholm, Copenhagen and Bermuda

### 6.2 Web and Intranet

The new website featuring the history of Selly Oak and the QE has been very well received. A link has recently been established at Selly Oak Library to allow the public to access the site.

7. **FM Services Performance Management**

There are no significant issues to report.

8. **Recommendations**

The Board of Governors is requested to:-

**Accept** the progress reported in the New Hospitals Project Director's report.

Morag Jackson  
New Hospitals Project Director  
11 September 2009