

**AGENDA ITEM NO:**

**UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST  
BOARD OF GOVERNORS  
FRIDAY 5 DECEMBER 2008**

<b>Title:</b>	<b>BNHP MONTHLY PROGRAMME STATUS REPORT</b>
<b>Responsible Director:</b>	Morag Jackson, New Hospitals Project Director
<b>Contact:</b>	Morag Jackson, New Hospitals Project Director, Ext 2946

<b>Purpose:</b>	To present an update to the Board of Governors.
<b>Confidentiality Level &amp; Reason:</b>	
<b>Medium Term Plan Ref:</b>	
<b>Key Issues Summary:</b>	The key issues in this report are: The update on the New Hospitals Project.
<b>Recommendations:</b>	The Board of Governors is requested to:-  1. <b>Accept</b> the progress reported in the New Hospitals Project Director's report.
<b>Signed:</b>	<b>Date:</b> 28 November 2008

# UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST

## BOARD OF GOVERNORS FRIDAY 5 DECEMBER 2008

### BNHP MONTHLY PROGRAMME STATUS REPORT

#### PRESENTED BY THE NEW HOSPITALS PROJECT DIRECTOR

#### 1. Summary of Progress

Generally good progress continues to be made in all aspects of the New Hospitals Project. Construction remains ahead of schedule.

#### 2. Technical Services and Construction

##### 2.1 Progress on Ongoing Issues

##### 2.1.1 Retained Estate and Major Variations

- The negotiations are nearing completion with Consort to agree the capital and revenue consequences of the retained estate variation and the other major variations.
- Only very minor amendments are outstanding for agreement with the project documents between the parties.
- PFU approvals have been received by the Chief Executive.
- Once the price and documents are finalised, Consort will continue with seeking the funder's approval

##### 2.1.2 Steam infrastructure works, demolition and asbestos removal

The final decommissioning of the old boiler house is nearing completion and progress continues to be made in completing the complex Trust obligations on the site-wide steam infrastructure works and asbestos removal ahead of programme.

##### 2.1.3 Selly Oak Site Master Planning Update

The consultation process on the SPG has now closed. The Trust submitted a comprehensive response and the BCC's adoption of the document is awaited.

Site surveys and preparation works continue on the Selly Oak site; the information gathered during these works will form the basis of a robust information pack to be made available to potential purchasers at the time of going to market.

#### 2.1.4 Construction Enabling/Capital Projects

- West End Development

Work commenced on site August 2008 and is scheduled for completion end of May 2009. There are no delays or anticipated delays.

- Re-provision of RRPPS and the Disaster Recovery Unit

Design is in progress and on programme. We are presently working on a guaranteed maximum price (GMP), which the Trust will receive during November 2008. Work is scheduled to commence on site in mid November 2008 and scheduled for completion at the end of June 2009, with handover of the building to BNHJV July 2009. Birmingham City Council has granted planning permission. The lease and licence to alter the building is near completion and scheduled to complete following approval of the GMP.

#### 2.2 New Issues

There are no significant new issues to report this month.

#### 2.3 Risks

There are no new risks to report.

#### 2.4 Claims

No new claims have been received.

### 3. **Operational Commissioning**

#### 3.1 Progress on Ongoing Issues

##### 3.1.1 Operational Commissioning Masterplan and Associated Structure

The Operational Commissioning structure has now been aligned with the new Models of Care structure and processes and a Director of Operations nominated to head up each commissioning work-stream.

Key staff from the Trust attended an operational commissioning seminar in October to be briefed on the structure and the main tasks to be undertaken over the next sixteen months prior to handover of Phase 1A.

Operational Commissioning activities during November include:

- The commencement of a Trust-wide review of furniture and equipment.

- The commencement of the production of operational policies for each ward and department in the new hospital.
- Identification of Commissioning Leads for each commissioning work-stream within each Model of Care.
- Starting to identify the induction and familiarisation requirements for staff transferring into the new hospital

### 3.1.2 Phased Move

Bed numbers have been agreed and the proposed final locations of aggregations within the ward towers have been developed and are awaiting approval. Following such approval, work can then commence to identify the new aggregated ward teams.

### 3.1.3 Signage and Way-finding

Site visits have now taken place for the first group of departments to enable physical review of the table-top exercise.

## 3.2 New Issues

### Draft Commissioning Plan for Phase 1A

The Operational Commissioning team have started to develop a detailed plan for the preparation of the new facilities in Phase 1A to enable them to receive patients. The plan will cover the following activities:

- Installation of ICT
- Post-builders clean
- Installation and commissioning of equipment for which the Trust is responsible
- Post-installation clean (including clinical clean and control of infection activities for all relevant areas)
- Delivery and placement of new equipment
- Decontamination, cleaning, checking, transfer and placement of transferring equipment
- Identification of risks and preparation of associated mitigation/contingency plans
- Induction and familiarisation activities
- Stocking up activities (including curtains, telephones, computers, non-stock items, consumables, perishables etc.)
- Other pre-move checks to enable the move to commence

The plan for Phase 1A will clearly identify the time and resources required to undertake each activity and will be checked against experience and knowledge from other projects. Once the Trust is satisfied that the Phase 1A plan is comprehensive, deliverable and affordable, the principles will be rolled out across the remaining

phases.

### 3.3 Risks

There are no significant new risks to report this month.

## 4. **Equipping**

### 4.1 Progress on Ongoing Issues

There are no significant matters to report this month.

### 4.2 New Issues

There are no significant new equipping issues to report this month.

### 4.3 Risks

There are no significant new equipping risks to report this month.

## 5. **Communications**

The programme of external presentations is continuing and, from mid-November, will start to include visits to GP practice meetings, the first being at Bellevue Medical Centre in Edgbaston.

We are also reviewing our new Hospital Communications Strategy and are in the process of agreeing the priorities and programmes for the next 18 months.

## 6. **Audit and external review**

The Gateway Review was reported at the October Board of Directors meeting and an action plan is being compiled following the receipt of the final report.

## 7. **FM Services Performance Management**

There are no significant issues to report.

## 8. **Recommendations**

The Board of Governors is requested to:

**Accept** the progress reported in the New Hospitals Project Director's report.

Morag Jackson  
New Hospitals Project Director  
28 November 2008