

AGENDA ITEM NO:

**UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST
BOARD OF GOVERNORS
WEDNESDAY 9 DECEMBER 2009**

Title:	BNHP MONTHLY PROGRAMME STATUS REPORT
Responsible Director:	Morag Jackson, New Hospitals Project Director
Contact:	Morag Jackson, New Hospitals Project Director, Ext 2946

Purpose:	To present an update to the Board of Governors.
Confidentiality Level & Reason:	
Medium Term Plan Ref:	
Key Issues Summary:	The key issue in this report is: The Update on the New Hospitals Project.
Recommendations:	The Board of Governors is requested to:- Accept the progress reported in the New Hospitals Project Director's report.
Signed:	Date: 18 November 2009

UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST

BOARD OF GOVERNORS WEDNESDAY 9 DECEMBER 2009

BNHP MONTHLY PROGRAMME STATUS REPORT

PRESENTED BY THE NEW HOSPITALS PROJECT DIRECTOR

1. Summary of Progress

Generally good progress continues to be made in all aspects of the New Hospitals Project.

2. Technical Services and Construction

2.1 Progress on Ongoing Issues

2.1.1 White Space Variation

The White Space variation works continue to make good progress on site and are approximately 70% complete and therefore ahead of programme.

2.1.2 Major Variations

Good progress continues to be made on all other major variations instructed last year in line with the programme.

In particular, the progress on the Major Medical Equipment rooms is on target for completion for the “early access” areas due for completion by 10 December 2009.

The “countdown” process has commenced for these rooms and a variation has been issued to cover protection and attendance works during the installation of the Trust equipment.

2.1.3 Other variations in progress

Other significant variations in progress:

- **Automated Labs**

Work continues to ensure the scope of works is finalised to accommodate the transferring of “Kiestra” lab equipment and the new automated equipment for the main lab which is currently being procured.

- **Main Staff and Visitor Dining Room Servery**

Following the final selection of the equipment for the main dining room servery, the scope of works for the building services is being finalised.

- **Cardiac Catheterisation Labs**

A re-design of this area was carried out last year in order to improve the layout and to improve clinical functionality. At that time the environmental conditions were also reviewed to the HTM standards set out in the contract.

A further review has highlighted the fact that the environmental conditions, as designed to HTM 2025 would not give sufficient scope for more invasive procedures in the future. Advice has been sought from the Infection Control Team and in order to achieve this aim, theatre type conditions achieving 20 air changes per hour are required.

The costs for these variations are currently being finalised.

2.1.4 Infrastructure Works and Demolitions

The Trust site infrastructure works and demolition are now nearing completion. The only works still required are to the remaining Vincent Court offices where the Trust are required to complete the removal of asbestos which is planned for early 2010.

2.1.5 Selly Oak Site Master Planning Update

There has been a further delay from the report last month. The SPG (Supplementary Planning Guidance) identifying the site as a residential-led development has yet to be formally signed off by Birmingham City Council. The Council are reviewing an application to locally list the original workhouse and infirmary buildings. We await the decision of BCC in relation to this matter.

2.1.6 Construction Enabling/Capital Projects

The contract for the Wolfson building refurbishment works to provide additional office space will be let once all legal issues between the Trust and Birmingham University have been agreed. The construction work will take 27 weeks to complete.

2.2 Technical Commissioning and Interim and Full Service Mobilisation

2.2.1 Technical Commissioning and Testing

The Technical Commissioning Programme is well underway ready for the Phase 1 areas. The overall completion for Sectors 1 and 2 is now at 99%. This demonstrates that the JV is well ahead of the contractual programme and these areas have now been handed over to Consort. The JV are now progressing areas in Sector 3.

A programme for the continued commissioning of theatres and other highly serviced areas such as critical care is now in progress.

2.2.2 TUPE Transfer

The monthly TUPE meetings and tasks are progressing to programme.

Monthly local consultation meetings also continue with the staff. From the beginning of December the meetings will be held weekly and a "countdown" process will be adopted to ensure that any outstanding tasks are completed effectively for the handover date of the 18 January 2010.

2.2.3 Validation Process

The latest update shows that 73% of rooms have been validated, which is consistent with progress from previous months and in line with the programme. The team is now progressing back checks on rooms inspected previously which required remedial works.

2.3 Significant Issue – Progress on Main Entrance & Road Infrastructure

The variation for the Link Road and the Main Entrance was finally completed and signed on 12 October 2009. The site on the old Boilerhouse Drive has now been handed over to Birmingham City Council for the road scheme to commence. Birse Construction have been appointed by BCC to complete the new hospital loop road and work will now commence on site from 26 October 2009.

The unavoidable delay is not expected to have a significant effect on BCC and their sub contract with Birse Construction.

2.4 Risks

There are no new risks to report.

2.5 Claims

No new claims have been received.

3. **Operational Commissioning**

3.1 Development of the Strategic Phased Move Plan

The detailed day by day move plan for Move 1 continues to be developed by the Divisions.

The Ambulance Transfer Group and Harrow Green continue to plan in detail the patient moves and physical contents transfers associated with these services. Separate access and egress routes are being planned for these transfers taking into account the likely road layout that will be available in June 2010. A detailed plan will be available by the end of this calendar year and an interim progress report will be provided at the November meeting of the Commissioning and Move Group.

3.2 Commissioning and Move Programmes (C&MP)

As of end of October the programme is on track.

3.4 Risks

There are no new risks to report.

4. **Equipping**

4.1 Review of Transferring Furniture and Equipment (F&E)

The review is progressing to programme for the review of all wards and departments transferring in Move 1. It has now been agreed that a programme of reviews will be developed for the remainder of all transferring wards and departments in Moves 2 to 6 and every endeavour will be made to complete this by no later than the end of January 2009.

4.2 Risks

There are no new risks to report.

5. **Finance**

Variations Completed and Initiated

Since the last Board of Directors, the following variations have been completed:

Design Works on Endoscopy £30k design

A further £30,550 has been committed to redesigning the Endoscopy area to add an additional Endoscopy procedure room on the 3rd floor of the new hospital. In addition, this would transform a small pocket of “white space” to provide further storage and room for dry cabinets. This is for further design only. Should the division wish to proceed once the full costs are known, further approval will be sought for the work to be completed in line with Standing Financial Instructions.

Removal of sharps brackets and notice boards

This requested the removal of any Sharps brackets and notice boards in clinical areas which had not already been fitted. This was requested due to possible infection control and patient risks. The variation incurred no cost or saving to the Trust.

Main Entrance & Associated Infrastructure

As detailed elsewhere, this variation and associated legal documents have been completed by all organisations involved. The one-off construction costs relating to this variation is £354,000 payable as works are completed. In addition there are project costs and revenue implications as previously reported.

Since the last Board of Directors, the following variations have been initiated:

Intraoperative MRI

A request to undertake further feasibility studies into the structural and service implications of installing a ceiling mounted IMRIS Intraoperative MRI.

Catheter Labs Air Change

A request to review the Air Change rates with the four proposed Cardiac Catheter laboratories.

6. Communications

6.1 Internal Communications

The November edition of ‘The Big Move’ was distributed on 12 November 2009. The focus for this edition is the operational commissioning process, staff access to the new building, transport links and staff facilities in the new building.

6.2 Staff Room Posters

The posters for move 1 are in the process of being designed. The Trust Photographer has been granted access to some key areas which will feature on the posters. Further access will be permitted by Consort at the end of the month.

6.3 Staff Open Day

The open day is under further discussion. Familiarisation and training days continue to be well attended with over 100 staff attending each week.

6.4 Intranet

The new hospital pages on the intranet are still in the process of being redesigned. Copy is currently being written for new sections to reflect the content of the staff booklet "Your Guide to The Big Move".

6.5 External Communications

The Autumn edition of Involve was distributed on 12 November 2009.

6.6 Open Meetings

The October meetings were well attended, particularly at Selly Oak Hospital where the Commissioning Masterplan Team presented details of the Move 1 plan to staff. The next open meeting will be taking place on 27 November at SOH and 30 November at QEH.

7. **FM Services Performance Management**

There are no significant issues to report.

8. **Recommendations**

The Board of Governors is requested to:

Accept the progress reported in the New Hospitals Project Director's report.

Morag Jackson
New Hospitals Project Director
18 November 2009