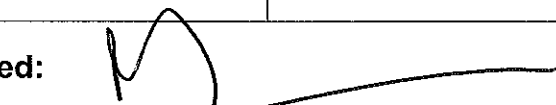
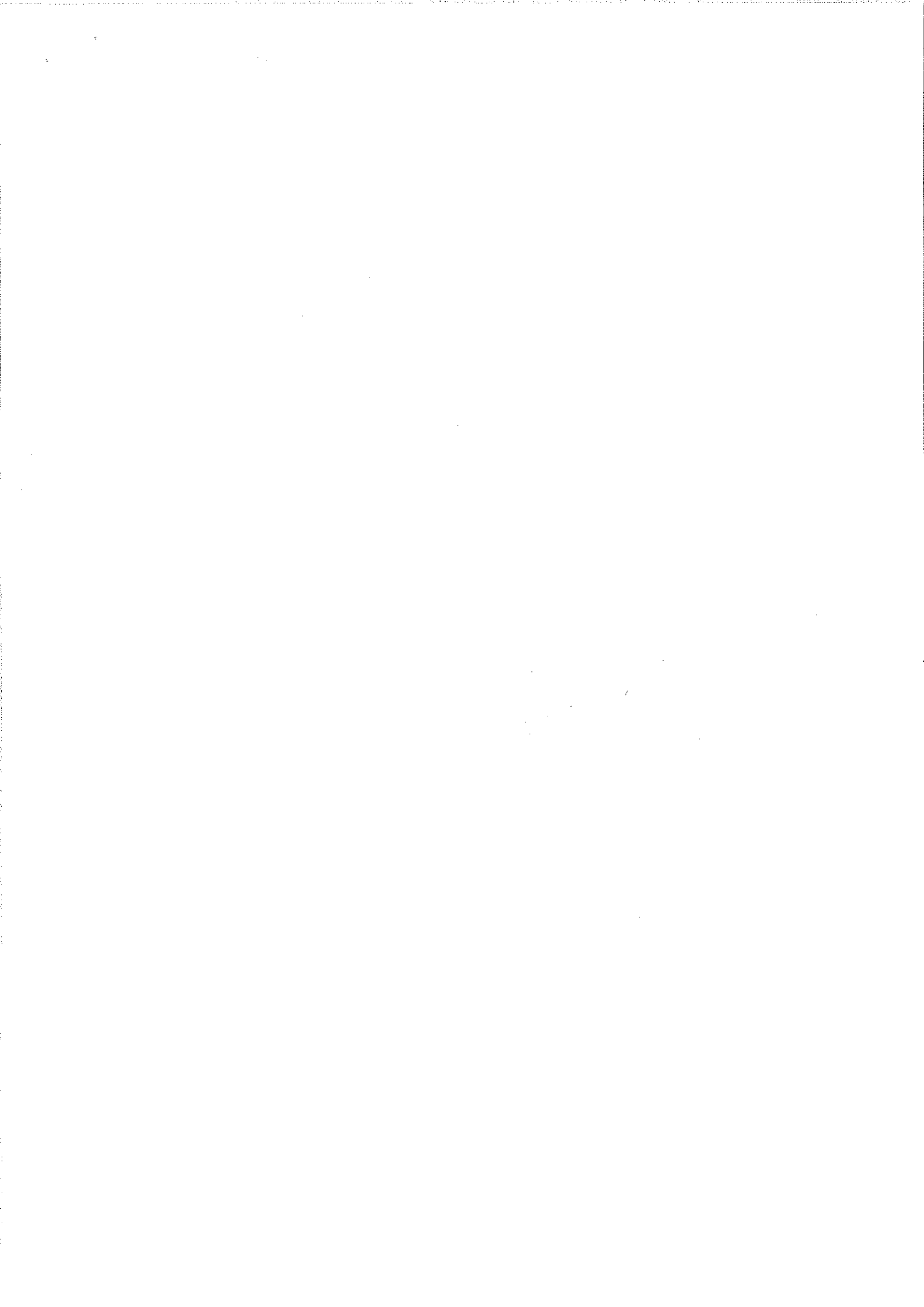


**UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST
BOARD OF GOVERNORS
TUESDAY 15 MARCH 2011**

Title:	BNHP MONTHLY PROGRAMME STATUS REPORT
Responsible Director:	Morag Jackson, New Hospitals Project Director
Contact:	Morag Jackson, New Hospitals Project Director, Ext 2946
Purpose:	To present an update to the Board of Governors.
Confidentiality Level & Reason:	
Medium Term Plan Ref:	
Key Issues Summary:	The key issue in this report is: The Update on the New Hospitals Project.
Recommendations:	The Board of Governors is requested to:- Accept the progress reported in the New Hospitals Project Director's report.
Signed: 	Date: 4 March 2011



UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST

BOARD OF GOVERNORS TUESDAY 15 MARCH 2011

BNHP MONTHLY PROGRAMME STATUS REPORT

PRESENTED BY THE NEW HOSPITALS PROJECT DIRECTOR

1. Summary of Progress

The move programme continues to be delivered on time.

2. Technical Services and Construction

2.1 Progress on Ongoing Issues

2.1.1 Post Completion and Attendance Works

Minor works to support Move 3 in January were completed satisfactorily. The servery area for the main staff dining room has been handed over early at no cost to the Trust to allow the fit out of the servery and supporting areas. Work has commenced on the transfer of the equipment from the old QE for the fourth catheterisation lab.

2.1.2 Patient Entertainment

All works are complete on the main wards. The new hospital technical team are now evaluating an option to provide a mobile trolley based solution to areas where it is not feasible to install a complete infrastructure. This includes the Burns unit, CCU, CDU.

2.1.3 Infrastructure Works

Following a formal tendering process the Trust has appointed Arcadis to undertake the project management and cost advice for the Plaza scheme and to construct car park M adjacent to the new link road and the University railway station.

2.1.4 Car parking provision

During January the car parking provision was reviewed and the Trust was receiving complaints about a shortfall in provision at peak times in the day. This shortfall was calculated to be in the region of 90 spaces. As a result the Trust negotiated the early handover of the top deck of car park A2 (154 spaces) which opened on 31 January 2011. The overall provision of spaces

will continue to be monitored prior to the final moves from Selly Oak.

2.2 Technical Commissioning and Validation

Validation and Snagging Process

The validation process is now nearing completion for all Phase 3 areas. The "Countdown" team continue to meet weekly in order to monitor progress on snags, attendance works and have now commenced the formal countdown process for Phase 3A areas ready for handover in April and the moves in May and June.

2.3 Progress on Main Entrance Roads

Works to the permanent layout to the Hospital Loop Road/Vincent Drive is progressing to programme. This work is now in its final phase following works to lay the last sections of road on 30 January 2011. This final layout is now under review and may be subject to further layout improvements for drop off and ambulance drop off and pick up prior to the move of outpatients later this year.

2.4 Remaining Road Infrastructure Works

The final development of the road infrastructure around the whole hospital site continues next financial year with the following works being planned:

- Stopping Up of Metchley Park Road exit/entrance to the site.
- Widening of the junction at the bottom of Main Hospital Drive.
- Remarking Main Hospital Drive to turn it into a two way road.

The Board will be kept apprised on these aspects of the scheme along with the Plaza scheme as the work progresses.

3. **Operational Commissioning**

3.1 Risks

There are no new risks to report.

3.2 Move 3

The delivery of Move 3 was completed to programme.

3.3 Move 4

Preparatory work for move 4 is underway in readiness to commence operational commissioning on the 28 of February 2011.

The day-by-day physical transfer plan for Move 4 has now been

developed and will continue to be reviewed and improved by a group chaired by the Chief Operating Officer. It is currently anticipated that Move 4 will take one day.

Work continues to refine the detailed arrangements associated with the transfers. The lessons learned from previous moves have been incorporated into the plans. Regular briefing sessions are being held with key Trust staff, including those that will act as the Team Leaders for each transferring ward and department

3.4 Moves 5 and 6

Preliminary discussions have commenced encompassing all aspects required for this move. This includes equipping, detailed move planning and liaison with support service leads. Site surveys are currently being undertaken by Harrow Green

4. **Finance**

4.1 Variations Completed

The following nil cost variation has been completed since the last Board of Directors meeting:

	Description	One-Off Cost (£)
216	Early Handover – Endoscopy Level 3	nil
	TOTAL	Nil

4.2 Performance Management

The Trust's Performance Monitoring Team continues to monitor and report performance in line with the terms of the contract.

5. **Communications**

5.1 Internal Communications

Detailed planning for Move 4 is underway and a significant amount of planning is already taking place for the outpatient moves later this year. The project plan has been amended to incorporate all the actions for Moves 5 & 6. A survey has been designed to gather information from Outpatients at QEH and SOH to inform our Communications Strategy. Graphics have been instructed to start work on the design work around the OPD move.

In preparation for Moves 4, 5 and 6, a plan has been put together to engage and inform the teams of medical secretaries who work across all three sites. Communications are attending their team meetings to ensure the secretaries are updated, conducting tours of the new hospital to show them where their doctors and consultants will be based and the departments they will need to visit.

6. **Redevelopment and Site Masterplan for the QE Site**

Glenn Howells Architects have been engaged to start the next phase of the QE site masterplan.

7. **Recommendations**

The Board of Governors is requested to:

Accept the progress reported in the New Hospitals Project Director's report.

Morag Jackson
New Hospitals Project Director
4 March 2011