

BOARD OF GOVERNORS

Minutes of a Meeting of the
University Hospitals Birmingham NHS Foundation Trust
Board of Governors held on 17 June 2011

Trust Headquarters Meeting Rooms 1 & 2 QEMC

Present:

Sir Albert Bore (Trust Chairman)
Margaret Burdett (Vice Chairman)
John Coleman
Prof David Cox
Edith Davies
John Delamere
Dr Tom Gallacher
Jamie Gardiner
Cllr James Hutchings
Ruth Harker
Rabbi Margaret Jacobi
Colin McAllister
Patrick Moore
Tony Mullins MBE
Erica Perkins
David Spilsbury
Barbara Tassa
Prof Ian Trayer
Shirley Turner
Joan Walker
Shazad Zaman

(please note Governors on this draft are listed if they have not given apologies)

In

attendance:

Julie Moore (Chief Executive)
Fiona Alexander (Director of Communications)
[Kevin Bolger – Executive Chief Operating Officer?]
David Burbridge (Director of Corporate Affairs & Foundation
Secretary)
Clare Robinson (Non-executive Director)
Tim Jones (Executive Director of Delivery)
Mike Sexton (Director of Finance)
Sarah Snowden (Corporate Affairs Assistant)
Imogen Gray (Head of Quality Development)

Members of
the public in
attendance

Andrew Corbett-Nolan

- G11/018** **Welcome and Apologies for Absence**
The Chairman welcomed everyone present to the meeting.
- Apologies for absence were received from Kadeer Arif, Rita Bayley, Valerie Jones, Professor Edward Peck, Susan Price, Viv Tsesmelis and Michael Sheppard.
- G11/019** **Quorum**
The Chairman noted that a quorum was present and, accordingly, the meeting could proceed to business.
- G11/020** **Minutes of the previous meeting (15 March 2011)**
The Minutes of the meeting of 13 March were accepted as an accurate record
- G11/021** **Matters Arising**
None
- G11/022** **Declarations of Interest**
None
- G11/023** **Chairman's Report**
The Board considered the report presented by the Chairman.
- Resolved: To receive the report**
- G11/024** **Developments in the NHS and the Board of Governors**
The Director of Corporate Affairs
- Resolved:**
- 1. That the term of those Governors elected in 2009 for a term of two years be extended for a period not exceeding four months;**
 - 2. That, subject to the approval of Monitor, the Constitution of the Trust be amended as set out in the document attached at Appendix A with those items in square brackets as completed and initialled by the Chairman, to be effective from the date of approval by Monitor;**
 - 3. That the Governor Nomination and Appraisal Policy as set out in the document attached at Appendix B be approved, to be effective from the date of approval of the amendments to the Constitution by Monitor;**
 - 4. That the Code of Conduct as set out in the document attached at Appendix C be approved and submitted to**

the Board of Directors for their approval.

- G11/025** **Report from Nominations Committee re: Appointment of NED**
Resolved: to approve the report
- G11/026** **BNHP Progress Report**
The Board of Governors considered the report presented by the New Hospitals Project Director
Resolved: to accept the report.
- G11/027** **Quarterly Infection Control Report**
The Governors considered the paper presented by the Chief Nurse,
Resolved: to receive the report.
- G11/028** **Quarterly Clinical Quality Report**
The Board of Governors considered the report presented by the Head of Quality Development,
Resolved: to note the contents of this report
- G11/029** **Quarterly Care Quality Report**
The Board of Governors considered the report presented by the Chief Nurse
Resolved: to receive the report.
- G11/030** **Quarterly Performance Indicators Report**
The Board of Governors considered the report presented by the Executive Director of Delivery.
Resolved to:
 1. **Accept the revised format for this and future reports; and**
 2. **Accept the report on progress made towards achieving performance targets and associated actions.**
- G11/031** **Annual Plan Quarter 4 2010/11 Update**
The Governors considered the report presented by the Director of Finance,
Resolved: to accept the quarter 4 2010/11 performance

update against the Trust Annual Plan

G11/032 Finance and Activity Performance Report for the period ending 31 March 2011

The Governors considered the report presented by the Director of Finance

Resolved: to receive the report.

G11/033 Governors' Feedback

None

G11/034 Appraisal Of Chairman And Other Non-Executive Directors

Those attendees other than Governors left the meeting. The Governors considered the report from the Remuneration Committee for Non-Executive Directors. The Chairman confirmed that he had conducted an appraisal of all the non-executive directors and had provided a report of the outcomes of that to the Committee. All appraisals had been satisfactory. The Chairman left the meeting and the Governor Vice Chair took the chair.

The Governor Vice Chair reported that the Committee had also received a report from the Senior Independent Director regarding the Chairman's appraisal, which again had been satisfactory.

RESOLVED: that the appraisals as reported by the Chair/Senior Independent Director be accepted.

G11/035 Any Other Business

None

G11/036 Date of Next Meeting

Friday 17 June 2011

Pre-meeting 9.30am

Meeting 10am

Meeting Rooms 1 & 2 Trust Headquarters QEMC