

## BOARD OF GOVERNORS

Minutes of a Meeting of the  
University Hospital Birmingham NHS Foundation Trust  
Board of Governors held on 5 June 2008  
Trust Headquarters Meeting Rooms 1 & 2 QEMC

Present: Sir Albert Bore (Trust Chairman)  
Alan Bailey  
Caroline Badley  
Rita Bayley  
Margaret Burdett  
Professor David Cox  
Paul Darby  
Marie Greer  
Brian Hanson  
Gwyneth Harbun  
Ruth Harker  
Cllr James Hutchings  
Lt Gen Louis Lillywhite  
The Most Revd Vincent Nichols  
Bridget Pearce  
Rosanna Penn  
Erica Perkins  
David Spilsbury  
Martin Straker Welds  
Prof David Tidmarsh  
Shazad Zaman

In attendance: David Burbridge (Director of Corporate Affairs & Foundation Secretary)  
Mike Sexton (Director of Finance)  
Fiona Alexander (Director of Communications)  
Kay Fawcett (Chief Nurse)  
Tim Jones (Chief Operating Officer)  
Mike Sharon (Director of Planning and Performance)  
Morag Jackson (New Hospital Project Director)

### **G08/19 Welcome and Apologies for Absence**

The Chairman welcomed everyone present to the meeting. Apologies for absence were received from Geoffrey Oates, Joan Walker, Barbara Tassa, Norman Cave, Hazel Flinn, Valerie Jones, Paul Brettle, David Ward and Professor Michael Clarke.

### **G08/20 Quorum**

The Chairman noted that a quorum was present and accordingly the meeting could proceed to business.

**G08/21 Minutes of the previous meeting (18 March 2008)**

The Minutes of the meeting of 18 March 2008, amended as initialled by the Chairman, were accepted as an accurate record.

**G08/22 Matters Arising**

None.

**G08/23 Declarations of Interest**

Brian Hanson declared an interest as a Trustee of UHB Charities.

**G08/24 Chairman's Report**

The Chairman updated the meeting with regard to certain matters covered in his written report on the activities of the Board of Directors. In addition to those matters set out in the written report, he informed the Board of the following:

1. Board of Governors' pre-meet.

The Chairman explained that, following requests from some Governors for an opportunity for feedback from fellow Governors from networks such as the Foundation Trust Governors' Association and informal discussion of a number of issues, he had arranged for the Governors to meet prior to the formal meeting and that it was proposed to continue with this for future meetings. These pre-meets would be chaired by Brian Hanson, Governor Vice-Chair.

2. The Chairman circulated a note commenting on a number of issues that had arisen from various meetings. The note set out the possibilities for Governors to pursue their role and indicated issues for discussion at future seminars. The seminar on 16 June would look at the Trust's membership strategy and examine the present constitution of the Board of Governors with a view to reducing its size to foster greater engagement. Governors who were unable to attend that meeting were encouraged to pass any comments on this issue to the Chairman.
3. The Chairman updated the Board of Governors with regard to the Shelled Ward Variation. The case for fitting out the three wards had now been accepted by the Strategic Health Authority and the Department of Health Private Finance Unit, although a further case would be needed to bring the wards into use. Given the problems of disruption if the wards were fitted out after the new hospital had opened, the Board of Directors had taken the decision to approve this work now.

**G08/25 Change of Name**

The meeting discussed the proposal for the Trust's change of name as set out in the paper presented by the Director of Corporate Affairs. It was confirmed that the costs of such a change would be minimal, with existing stationary and signage being replaced when existing stocks were

exhausted or were due for change in any event.

**Unanimously resolved: To approve the change of name of the Trust to “University Hospitals Birmingham NHS Foundation Trust”**

**G08/26 Process for appointment of NEDs**

The Board considered the report by the Director of Corporate Affairs.

**Resolved: To approve the process for the appointment of new Non-Executive Directors as set out in the report.**

**G08/27 Quarterly BNHP Report**

The Board considered a report by the New Hospital Project Director. The project remained ahead of programme, although there was no guarantee that this would be maintained. In particular, the commissioning phase would be a huge undertaking and could take longer than planned. Birmingham & Solihull Mental Health Trust (“MHT”) had taken delivery of their new building five weeks ahead of schedule and patients had moved in on 14 May. The Trust had been able to learn several lessons from the MHT’s experience. Generally, the MHT were very satisfied with their new buildings and patients had recognised that the facilities were much improved.

Work on the Selly Oak sit continued and a review of the future use of the existing QE site would commence this summer.

**Resolved: To accept the report.**

**G08/28 Quarterly Infection Control Report**

The Board considered a report presented by the Chief Nurse. She updated the Board on infection levels since the date of the report and emphasised that, although levels of MRSA and C.Diff infections were substantially reduced, the Trust was not complacent and recognised that more work needed to be done. There was discussion about specific aspects of infection control, such as root cause analyses, decolonisation, cleaning schedules, copper fittings and the contribution of the Department of Health intensive support team.

**Resolved: To receive the report**

**G08/29 Quarterly Performance Indicators Report**

The Board considered a report presented by the Director of Planning and Performance. He confirmed that, in the financial year 07/08, the Trust had met all external targets with the exception of the MRSA target. The Board of Governors had previously commented on the Trust’s Core Standards submission and this would be published on the internet soon.

There was discussion about certain internal targets and targets for the present financial year, including the thrombolysis target.

**Resolved: To receive the report**

**G08/30 Quarterly Finance & Activity Report**

The Board considered a report presented by the Director of Finance. The annual accounts for 07/08 were now being audited and would be presented to the board of Governors in September. The trust was currently rated at 4 for its Financial Risk Rating assessed by Monitor and excellent for use of resources and was in a strong position to face the challenge of the move into the new hospital.

There was discussion about specific issues such as funding for particular types of patient. In response to a question regarding the present underspend on capital; the FD confirmed that this did not impact on operational performance.

**Resolved: To receive the report**

**G08/31 Governors' Feedback**

Brian Hanson reported to the Board on the meetings of the Foundation Trust Governors' Association that he had attended. He emphasised that all governors could access the Association's website where they would find some useful resources.

**G08/32 Any Other Business**

Lt Gen. Louis Lillywhite referred to an article in the Daily Telegraph which suggested that he had been critical of the care of military patients in the NHS. He said that he had been misrepresented and that the report bore no resemblance to what he had actually said. A more accurate account could be found in the Guardian or the Financial times.

Cllr James Hutchings reported that the issue of the Roman Way residents' television reception appeared to have been solved and conveyed his thanks to the Trust and the NHPD.

**G08/38 Date of Next Meeting**

Thursday 25 September (pre meeting at 4.30 – 4.45). Main meeting 5.00pm – 6.00pm Meeting Rooms 1 & 2 Trust Headquarters

.....  
Chair

.....  
Date