

BOARD OF GOVERNORS

Minutes of a Meeting of the
University Hospitals Birmingham NHS Foundation Trust
Board of Governors held on 25 September 2008
Trust Headquarters Meeting Rooms 1 & 2 QEMC

- Present: Sir Albert Bore (Trust Chairman)
Kadeer Arif
Caroline Badley
Alan Bailey
Rita Bayley
Paul Brettle
Margaret Burdett
Professor David Cox
Hazel Flinn
Marie Greer
Brian Hanson
Gwyneth Harbun
Ruth Harker
Cllr James Hutchings
Lt Gen Louis Lillywhite
The Most Revd Vincent Nichols
Edward Peck
Rosanna Penn
David Spilsbury
Gisela Stuart MP
Barbara Tassa
Joan Walker
- In attendance: David Burbridge (Director of Corporate Affairs & Foundation Secretary)
Julie Moore (Chief Executive)
Kay Fawcett (Chief Nurse)
Tim Jones (Executive Director of Delivery)
Kevin Bolger (Chief Operating Officer, Acting)
Mike Sharon (Director of Planning and Performance)
Morag Jackson (New Hospital Project Director)
Rt Revd Mark Santer (Non-executive Director)
Mike Sexton (Director of Finance)
David Ritchie (Non-executive Director)

G08/39 Welcome and Apologies for Absence

The Chairman welcomed everyone present to the meeting. Apologies for absence were received from John Buckels, Norman Cave, Paul Darby, Moira Dummer, Valerie Jones, Geoffrey Oates, Bridget Pearce, Erica Perkins, Martin Straker Welds, Prof David Tidmarsh, Anne Waller, David Ward and Shazad Zaman

G08/40 Quorum

The Chairman noted that a quorum was present and accordingly the meeting could proceed to business.

G08/41 Minutes of the previous meeting (5 June 2008)

The Minutes of the meeting of 5 June 2008 were accepted as an accurate record.

G08/42 Matters Arising

None.

G08/43 Declarations of Interest

Brian Hanson declared an interest as a Trustee of UHB Charities.

G08/44 Chairman's Report

The Chairman updated the meeting with regard to certain matters covered in his written report on the activities of the Board of Directors. In addition to those matters set out in the written report, he informed the Board of the following:

1. Patient Care Task & Finish Group.

The Chairman explained that, following requests from some Governors for an opportunity for feedback from fellow Governors from networks such as the Foundation Trust Governors' Association and informal discussion of a number of issues, he had arranged for the Governors to meet prior to the formal meeting and that it was proposed to continue with this for future meetings. These pre-meets would be chaired by Brian Hanson, Governor Vice-Chair.

2. Organ Donor Task Force

The Chairman circulated a note commenting on a number of issues that had arisen from various meetings. The note set out the possibilities for Governors to pursue their role and indicated issues for discussion at future seminars. The seminar on 16 June would look at the Trust's membership strategy and examine the present constitution of the Board of Governors with a view to reducing its size to foster greater engagement. Governors who were unable to attend that meeting were encouraged to pass any comments on this issue to the Chairman.

G08/45 Constitutional Changes

The meeting discussed the proposals for changes to the Trust's constitution as set out in the paper presented by the Director of Corporate Affairs. Following discussion about the need to continue to improve engagement between the Trust and its Board of Governors, the need to maintain credibility with members and the alternative mechanisms for

engaging with stakeholders, the meeting agreed that the proposed changes were in the interests of the Trust. There was further discussion regarding the implementation of the changes, following which the meeting resolved that:

Unanimously resolved: That, subject to approval by Monitor:

- 1. Sections 1, 6.8, 7.1, 7.3.4, 7.3.7, 7.5, 7.8.7, 1.9 and 7.15 of the Trust's constitution be amended as indicated in the copy of the Trust's constitution presented to the meeting and initialled by the Chairman for the purposes of identification, this resolution becoming effective immediately following approval from Monitor; and**
- 2. Sections 6.4, 7.3.1, 7.3.2, 7.8.4, 7.8.5, 7.22 and Annex 1 of the Trust's constitution be amended as indicated in the same copy of the Trust's constitution, this resolution becoming effective on 1 July 2010.**

G08/46 Appointment of NED

The Chairman reported that the Board of Governors Nominations Committee for Non-Executive Directors had progressed the process for appointments of Board Directors as set out in the report.

The Board discussed the recommendations of the Committee and resolved as follows:

Resolved: That:

- 1 Claire Robinson be appointed as a Non-Executive Director of the Trust for a further period of 3 years;**
- 2 Stewart Dobson be appointed as a Non-Executive Director of the Trust for a further period of 3 years;**
- 3 the grant of leave of absence to David Bailey until August 2008 be approved; and**
- 4 Gurjeet Bains be appointed as a Non-Executive Director of the Trust for an initial period of 3 years from 1 December 2008.**

G08/47 Quarterly Infection Control Report

The Board considered a report presented by the Chief Nurse. The Trust had so far this month a further 3 MRSA bacteraemia, bringing the total number to date to 16, against the figure for the previous equivalent period of 34. Performance in relation to CDiff had also shown improvement, although the Board of Directors recognised that the emphasis needed to be maintained.

There was discussion about the availability of isolation facilities for norovirus given the increasing likelihood of breakouts during winter, and what could be done to increase awareness of the public and the community at large of the incidence of MRSA. David Spilsbury reported that he had attended a meeting of the Overview and Scrutiny Committee of the City Council and had observed a presentation from the MRSA Support Group. This presentation appeared to demonstrate a lack of understanding in relation to the issues of patients presenting at the hospital with MRSA. The issues surrounding MRSA in the community were discussed.

Resolved: To receive the report

G08/48 Quarterly Performance Indicators Report

The Board considered a report presented by the Director of Planning and Performance. There was discussion regarding the thrombolysis target, 18 week target and outpatient cancellation rates.

Resolved: To receive the report

G08/49 Quarterly Finance & Activity Report

The Board considered a report presented by the Director of Finance. The meeting noted the good performance of the Trust and the favourable variance against budget.

Resolved: To receive the report

G08/50 Governors' Feedback

The Most Revd Vincent Nicholls asked the Chairman to comment on recent issues concerning the proposed Faith Centre. The Chairman confirmed that the Trust was committed to facilitating the provision of a purpose-built Faith Centre, however construction on this was unlikely to commence prior to the New Hospital being finished. Additionally, other parties such as the charities were involved.

G08/51 Any Other Business

None.

G08/52 Date of Next Meeting

Thursday 5 December

(pre meeting at 1.15pm – 1.45pm). Main meeting 2.00pm – 4.00pm

Meeting Rooms 1 & 2 Trust Headquarters