



## **Booking a Clinical Photography Appointment at Heartlands or Queen Elizabeth Hospital**

### **Why do I need clinical photographs?**

You have been requested by your clinician to have clinical photographs taken of a specific area on your body to aid your clinical team with your treatment. Once photography is complete, your images will be securely saved and uploaded to your Electronic Patient Record.

### **How do I book an appointment with Clinical Photography?**

You can book a clinical photography appointment at one of our dedicated photography studios on the Queen Elizabeth or Heartlands Hospital sites.

Please contact the Clinical Photography department at your chosen site to book an appointment at your earliest convenience:

#### **Heartlands photography bookings:**

Tel: 0121 424 3435

#### **Queen Elizabeth photography bookings:**

Tel: 0121 371 2460

### **How long will it take and what will happen?**

If you have not been able to have photographs taken of your condition on the day of your appointment, you will need to book an appointment with the Clinical Photography team to come back another day prior to any further treatment.

You will need to bring the consent form provided to you by your clinician to this appointment. This consent form will provide the photographer with your patient details, as well as the area of interest to be photographed, and confirm that you have consented to the photographs being taken.

The Clinical Photography team will explain what photographs need to be taken; please note that you may be asked to remove jewellery or make up where necessary. Depending on the location of your lesion or condition, you may also be asked to remove articles of clothing to gain a better view of the area of interest. If you are required to remove clothing to show a sensitive area of your body, you may request a chaperone. This whole process can take approximately 25 minutes depending on what photographs are required.

### **Do I need to give permission for photography?**

Yes, we require your informed consent to take any photographs. As with any treatment or procedure performed on you, your doctor or healthcare professional should discuss this with you and ask for your consent to continue, which will be documented. The clinician should have explained exactly what the photographs will be used for and who is likely to see them.

# Information for Patients

There are three levels of consent which limit the usage of each image (see consent form for details). You may be able to withdraw your consent by contacting the Clinical Photography department, however images which have been used for clinical decisions, diagnosis or treatment cannot be removed from your healthcare record. Consent can be withdrawn when given for additional purposes outside of clinical treatment, however it may not be possible to withdraw photographs that have previously been authorised for publication, if they are already in the public domain.

## Can I have copies of the photographs?

Yes. You can do this by contacting the Access to Health Records Department at University Hospitals Birmingham NHS Foundation Trust.

**Requests can be made by emailing: [SubjectAccessTeam@uhb.nhs.uk](mailto:SubjectAccessTeam@uhb.nhs.uk)**

### Or in writing to:

Subject Access Team  
Lincoln House Basement  
Birmingham Heartlands Hospital  
Bordesley Green East  
Birmingham, B9 5SS  
Tel: **0121 424 2286**

You will need to provide two forms of ID with your request.

## Feedback

We hope that your visit to Clinical Photography has been a positive one and we welcome any comments or suggestions that may improve our service to you in the future.

**Please do so by emailing the Medical Illustration Service Manager:**

[clinicalphotography@uhb.nhs.uk](mailto:clinicalphotography@uhb.nhs.uk)

### By telephone:

**Queen Elizabeth Hospital Birmingham:** 0121 371 2460  
**Heartlands Hospital:** 0121 424 3429/0121 424 1220

## Accessibility

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## How did we do?

If you have recently used our services we'd love to hear about your experience. Please scan the QR code or follow the link to share your feedback to help us improve our services. Thank you! [www.uhb.nhs.uk/fft](http://www.uhb.nhs.uk/fft)

